



**PROJECT GF/CRO/02/007**

**ENABLING ACTIVITIES TO FACILITATE EARLY  
ACTION ON THE IMPLEMENTATION OF THE  
STOCKHOLM CONVENTION ON PERSISTENT  
ORGANIC POLLUTANTS (POPS) IN THE REPUBLIC OF  
CROATIA**

**INCEPTION WORKSHOP REPORT**

**National Project Manager: Marijan Host**

**Zagreb, 16 December 2002**

## Contents

### 1. INTRODUCTION

### 2. DETERMINATION OF PROJECT CO-ORDINATING MECHANISM AND ORGANIZING PROCESS

- 2.1 Strengthening of national institution to serve as Focal Point for the Stockholm convention and assessment of its needs
- 2.2 Identification of main stakeholders and obtaining their commitment to co-operate within the project framework
- 2.3 Establishing the National Stakeholder Committee
- 2.4 Drawing-up overall work plan
- 2.5 Activities of the project implementation team

### 3. INCEPTION WORKSHOP

- 3.1 Workshop Agenda
- 3.2 Participants of the IWS
- 3.3 Workshop conclusions

### 4. FINANCIAL STATEMENT

**Appendix 1:** Agenda of Inception workshop

**Appendix 2:** List of participants

## 1. INTRODUCTION

This report presents results of the Inception phase of the GF/CRO/02/007 Project implementation, lasting 5 months (July – November 2002) and concluded by the Inception Workshop, which was held on November 26 – 27, 2002 in Zagreb.

Implementation of the GF/CRO/02/007 Project is based on the No. 2002/067 Contract signed between the United Nation Industrial Development Organization (UNIDO) and the Croatian Cleaner Production Centre.

The Global Environmental Facility (GEF) is financing this project.

The main objective of the “Enabling Activities to Facilitate Early Action on the Implementation of the Stockholm Convention on Persistent Organic Pollutants (POPs) in the Republic of Croatia” is preparation and endorsement of National Implementation Plan on POPs in Republic of Croatia.

These activities will help Croatia to fulfil its obligation in the Stockholm Convention.

Within the framework of this project the results of all activities performed so far will be collected, verified and completed under a uniform scheme and a comprehensive national action plan will also be developed.

## 2. DETERMINATION OF PROJECT CO-ORDINATING MECHANISM AND ORGANIZING PROCESS

### 2.1 Strengthening of national institution to serve as Focal Point for the Stockholm Convention and assessment of its needs

The Ministry of Environmental Protection and Physical Planning as a National Focal Point for the Stockholm Convention made the decision that the Croatian Cleaner Production Centre (CRO-CPC) will be the Focal Point and the executing agency for this enabling activity project.

The needs of the Focal point were identified mainly in the areas of computer hardware and software and reprographic techniques, personal strengthening, and setting up the web-site.

New employee was hired for accessing needs of the implementation of this project.

### 2.2 Identification of main stakeholders and obtaining their commitment to cooperate within the project framework

During the first two months based on agreement with the Ministry of Environmental Protection and Physical Planning, it was agreed the new body would be formed as a Stakeholders and Advisory Committee for this project. The role of this body will be to review, comment and approve the work plan. The Stakeholders Committee will also continuously facilitate project implementation.

All decisions of the Stakeholders Committee, such as respective responsibilities, timelines and budget will be clearly communicated to the concerned.

### **2.3 Establishing the National Stakeholder Committee**

The Minister of Environmental Protection and Physical Planning appointed the Stakeholders Committee in July 2002.

The Stakeholders Committee is composed of 15 members (representatives of the ministries together with experts representing research, business and public organisations), headed by the Assistant Minister of the Ministry of Environmental Protection and Physical Planning. The members of Committee are the main relevant stakeholders on POPs issue. The following ministries, business and public organisation are represented in the Stakeholder Committee:

Ministry of the Environmental Protection and Physical Planning  
Ministry of Economics  
Ministry of Foreign Affairs  
Ministry of Agriculture and Forestry  
Ministry of Health  
Ministry of Labour and Social Care  
State Inspectorate  
Croatian Institute for Toxicology  
Croatian Chamber of Economy  
Croatian Energy Supplier – HEP  
Pliva - Pharmaceutical company  
Croatian Environmental Education Centre - NGO  
Croatian Air Protection Society - NGO

Since its establishment in July 2002 the Stakeholders Committee had 3 meetings with following topics:

- discussing and approving detailed work plan of the implementation of the project;
- determining the criteria for the selection of the Inventory task teams;
- preparing of Inception Workshop.

### **2.4 Drawing-up overall work plan**

The overall Detailed GF/CRO/02/007 Project implementation Plan was prepared and presented at the first meeting of the Stakeholder Committee. This plan presents a more detailed and specific elaboration of the Terms of Reference known as Annex D to the UNIDO – Croatian Cleaner Production Centre contract No. 2002/067.

The detailed implementation schedule for the 2<sup>nd</sup> phase (Inventory Phase) will be discussed during the training on inventory procedures with international technical assistant. The training on inventory procedures is scheduled for February 2003.

The main activities including time schedule, which are the topics of contracted project are following:

Activity	Time period [Month of project time]
<ul style="list-style-type: none"> <li>• <b>Implementation workshop of project – UNIDO Vienna, A</b></li> <li>• <b>Project management, realisation by core team of project:</b> - National Project Co-ordination Team– 24 months</li> </ul>	<p style="text-align: center;">0</p> <p style="text-align: center;">0 – 24</p>
<b>Outcome (1)</b>	
<b>Determining Co-ordinating Mechanism and Organising Process</b> Organisation of Inception Workshop (IW) – 1 – 6 months of project time	
<ul style="list-style-type: none"> <li>• Croatian Cleaner Production Centre (CroCCP) will designate the National Project Co-ordinator</li> <li>• Assessment of needs of CroCCP Focal Point to oversee overall execution (technical, human resources, etc.)</li> <li>• Strengthening of national institution to serve as Focal Point-FP (Croatian Cleaner Production Centre – CCCP)</li> <li>• Identification and sensitisation of main stakeholders</li> <li>• Determination of:               <ul style="list-style-type: none"> <li>- <b>Stakeholders committee</b> (representative of: MoEPPP + Ministry of Economy, Ministry of Foreign Affairs, Ministry of Agriculture and Forestry, Ministry of Health, Ministry of Labour and Social Care, Chamber of Economy, NGO+FP)</li> </ul> </li> <li>• Identifying of:               <ul style="list-style-type: none"> <li><b>Expert network – TASK TEAMS</b>– POPs experts from various ministries, research institutes, consulting institutions, universities, private sector, NGO (main participants of workshop)</li> </ul> </li> <li>• Identifying and assigning responsibilities among government departments and other stakeholders for the various aspects of POPs management</li> <li>• Informing the national stakeholders about future commitments</li> <li>• Drawing-up overall workplan</li> <li>• Creating and maintaining the Project web site</li> <li>• Organisation of inception workshop (1 day + 30 participants + Chief Technical Advisor participation)</li> </ul>	<p style="text-align: center;">1</p> <p style="text-align: center;">1 - 2</p> <p style="text-align: center;">1 - 2</p> <p style="text-align: center;">2 - 3</p> <p style="text-align: center;">3</p> <p style="text-align: center;">3</p> <p style="text-align: center;">3 - 4</p> <p style="text-align: center;">2 - 4</p> <p style="text-align: center;">2 - 24</p> <p style="text-align: center;">6</p>
<b>Outcome (2)</b>	
<b>Establishing a POPs Inventory and Assessing National Infrastructure Capacity</b> Development of Initial National POPs Inventory (INPOPsI) – 6 – 12 months	
<ul style="list-style-type: none"> <li>• Determination of the task teams responsibilities</li> <li>• Training on inventory procedures– international technical assistance (3 work months)</li> <li>• Preliminary inventory of production, distribution, use, import and export of POPs containing products</li> <li>• Preliminary inventory of stocks and contaminated sites</li> <li>• Preliminary inventory of releases to the environment</li> <li>• External independent review (national expert) of initial national POPs inventories</li> </ul>	<p style="text-align: center;">4</p> <p style="text-align: center;">5 - 11</p> <p style="text-align: center;">4 - 10</p> <p style="text-align: center;">4 - 10</p> <p style="text-align: center;">4 - 10</p> <p style="text-align: center;">11</p>

**POPs enabling activities in the Republic of Croatia**

• Assessment of infrastructure capacity and institutions to manage POPs, including regulatory control	4 - 6
• Assessment of enforcement capacity to ensure compliance	6 - 8
• Assessment of social and economic implications of POPs use and reduction	8 - 10
• Assessment of monitoring and R&D capacity	8 - 10
• Identification of POPs related human health and environmental issues of concern	4 - 10
• Workshop on preliminary inventories – 15 participants/2 days	8
• The draft of 1 <sup>st</sup> version of INPOPs – finalisation	11 - 12
• Regional workshop:	
- Presentation of INPOPs	12
- Discussion of priority setting and development of NIP	

**Outcome (3)**

**Priority Setting and Determining Objectives**

Organisation of National Priority Validation Workshop (NPVW) – 12 - 15 months

• Study tour (3 persons/10 days)	12 - 13
• Determination of the NIP task team responsibilities	12
• Development of criteria for prioritisation (internal local team)	12 - 15
• Determination of national objectives	12 - 15
• Chief Technical Advisor assistance	15
• Organisation of national priority validation workshop – 15 participants/2 days + Chief Technical Adviser	15

**Outcome (4)**

**Formulating a National Implementation Plan (NIP) and Specific Action Plans on POPs (SAP-POPs)**

**Expert review of NIP – 16 – 21 months**

• Training and assign mandates to task teams to develop proposals for addressing priorities – TRAINING ON NIP DEVELOPMENT <b>2 international experts (0.7 work months each)</b> 10 participants/2 or 3 days + Chief Technical Adviser	15
• Identification of management options, including phasing out and risk reduction options	16 - 17
• Need for introduction of technologies	16 - 17
• Assessment of the costs and benefits of management options	18 - 19
• Development of a national strategy for information exchange, education, communication and awareness raising	16 - 17
• Chief Technical Adviser assistance	19
• Workshop on defining expected results and targets 20 participants/2 days	19
• Development of a detailed NIP	17 - 20
• International Expert review of NIP (0.5 work months)	21
• Preparation of initial funding request package for implementation, including cost estimates and incremental costs	16 - 21

**Outcome (5)**

**Endorsement of NIP by Stakeholders –**

Organisation of workshop – 22 – 24 months

<ul style="list-style-type: none"> <li>• Prepare an information document (report) to be submitted to stakeholders for comments</li> <li>• Chief Technical Advisor assistance</li> <li>• Incorporation of the comments into the report and presentation to the Steering Committee for its approval</li> <li>• Lobbying high Government officials</li> <li>• Organisation of workshops – 1 day/40 participants + Chief Technical Adviser + UNIDO</li> </ul>	<p>22</p> <p>23</p> <p>23</p> <p>1 - 24</p> <p>24</p>
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## 2.5 Activities of the Project implementation team

After signature of the contract Mr. Marijan Host, the director of the CRO-CPC was designated as the National Project Manager. The Project implementation team of the local experts was established for all organisational and technical issues, as well as the responsibility for the contract registration and all formal and legal aspects concerned with sub-contracts and agreements with expert.

Project implementation team may nominate some additional experts after Inception Workshop and during the inventory phase. Some of these experts prepared and presented at the Inception Workshop their expert evaluation of the current situation on the subject matter in Croatia

The expert evaluation on inventory of POPs will start immediately after signing the contract with the companies and institutions that will be selected by the Stakeholders Committee, based on the public tender published in the daily newspapers.

Their evaluation will be finished to the end of May 2003, which will be the basics for the preparation of the first draft of POPs National Inventory.

Croatian Cleaner production Centre will summarise these evaluations and prepare the draft, which will be presented during the Workshop on preliminary inventories. Further talks with expert aimed at setting-up a complete team for the performance of inventories and development of the National POPs Profile for Croatia.

One of these experts is working on the design of the web-site needed to disseminate information on the implementation of the Stockholm Convention in Croatia. The web-site is expected to be opened by the end of January 2003, and putted into full operation, after testing and filling with available data bases, by the end of March 2003.

### **3. INCEPTION WORKSHOP**

#### **3.1 Inception Workshop Agenda**

The first day of Inception workshop was held on the 26 November 2002 at the Palace Hotel in Zagreb. Mr. Marijan Host, Director of Croatian Cleaner Production Centre and national Project Manager chaired the Inception Workshop.

Mr. Bozo Kovačević, Minister of Environmental Protection and Physical Planning, Mr. Roko Andričević, Assistant minister of the Ministry of Environmental Protection and Physical Planning, Mrs. Ivana Halle, Head of Department of Ministry of Economics, Mr. Fran Marović, Assistant Minister of Ministry of Labour and Social Care and UNIDO Chief Technical Adviser, Mr. David La Roche addressed and welcomed the participants.

At the beginning of the IWS Mr. David La Roche held a presentation in which he informed the audience about the objectives and procedures applied in implementation of the GEF projects concerning the Stockholm Convention, and Mr. Goran Romac (Cro CPC) informed participants on the current situation and planned development of the POPs Project in Republic of Croatia.

Press conference was held in which all the representative of the Government was present and the public was informed about the Project, and its expectations. Inception Workshop had very broad media coverage (radio stations, newspapers).

Second day, 27 November 2002 was arranged as study visit for participants in one agriculture and one cattle field owned by Agriculture Faculty in Zagreb. The professors of Agriculture Faculty gave presentations on the site about their activities.

#### **3.2 Participants of the IWS**

All together 43 delegates, presenting 27 stakeholders institutions, including 2 representatives of NGO, attended the Inception Workshop. At the workshop 12 presentation on POPs issues were given. Detailed agenda is given in Appendix 1, and list of participants and institutions in Appendix 2. All presentations are presented on CD, which is a part of this Report. Every part of Agenda was finished by very broad and useful discussion of participants

#### **3.3 Workshop conclusions**

- Participants of IWS positively evaluated the realisation of the first phase of project including the organisation of IWS;
- Very open and broad discussion led to a lot of new information and contacts, which will be of help for following phases of project;
- The main topics of discussions such as POPs hot spots in Croatia, storage and obsolete stocks will be discussed during Inventory workshop.

**4. FINANCIAL STATEMENT**

The summary of Quarterly Unaudited Financial Statement is presented in the following table:

<b>ITEM</b>	<b>USD</b>
Equipment	\$ 2.126,68
Travel	\$ 1.147,15
Inception Workshop	\$ 3.598,02
Wages	\$ 18.302,00
<b>Total</b>	<b>\$ 25.090,14</b>

The complete Quarterly Unaudited Financial Statements of the Stockholm Convention Focal Point was prepared and sent to UNIDO (Mr. Koloskov).

**Appendix 2.**

**List of participants**

<u>Last Name</u>	<u>First Name</u>	<u>Institution</u>
Andričević	Roko	Ministry of Environmental Protection and Physical Planning RH
Bagarić	Dragica	Croatian Chamber of Economy
Bago	Carmen	Hazardous Waste Agency
Bašić	Ferdo	Faculty of Agriculture
Belamarić Šaravanja	Morana	CRO-CPC
Boršo	Mladen	Croatian State Water Directorate
Čerškov Klikla	Mirjana	Hazardous Waste Agency
Čabrajec	Nikola	Croatian Chamber of Economy
Grabar	Sanja	Hazardous Waste Agency
Hadžić	Alen	PUTO
Halle	Ivana	Ministry of Economics
Hamel	Darka	Institute for Plant Protection
Herceg Romanić	Snježana	IMI
Host	Marijan	CRO-CPC
Hrlec	Goran	Institute for Plant Protection
Hrlec	Gorana	Institute for Plant Protection
Jerman	Maja	Ekonerg
Kipčić	Dubravka	Croatian Public Health Institute
Kobal	Darko	Herbos
Kodrić Šmit	Marica	County Public Health Institute
Kovačević	Božo	Ministry of Environmental Protection and Physical Planning RH
Krauthacker	Blanka	Croatian Air Protection Society
Krnić	Davor	Chromos - Agro
La Roche	David	UNIDO
Kučar Dragičević	Savka	Hazardous Waste Agency
Mandić	Mirta	Ministry of Foreign Affairs
Marković	Mladen	PLIVA d.d.
Marović	Fran	Ministry of Labour and Social Care
Mišković	Luka	Ministry of Defence
Nećak	Jasenska	Ministry of Environmental Protection and Physical Planning RH

## POPs enabling activities in the Republic of Croatia

Picer	Mladen	Institute "Ruđer Bošković"
Plavšić	Franjo	HZZT
Romac	Goran	CRO-CPC
Sinković	Karmen	Ministry of Agriculture and Forestry
Sitar	Silvija	Ministry of Environmental Protection and Physical Planning RH
Smolčić	Ivana	Herbos
Streicher	Damir	Ministry of Defence
Šmit	Zdenko	Ministry of Health
Šunjić	Hrvojka	Ministry of Environmental Protection and Physical Planning RH
Tarnik	Tamara	HEP
Vađić	Vladimira	Croatian Air Protection Society
Vešligaj	Davor	Ekonerg
Vuković	Vesna	UN Mission

**Appendix 1.**

**Agenda of Inception Workshop**

Tuesday, 26/11/2002

09:00 – 10:00	Registration
10.00 – 10:30	Welcome notes, opening
10:30 – 11:00	GEF/UNIDO POPs Project POPs Project in Republic of Croatia
11:00 – 11:30	Press conference
11:30 – 12:30	Environmental protection legislation in Croatia POPs & Labour Protection Legislation approach on how to stop using POPs pesticide Herb protection – POPs
12:30 – 13:00	Discussion
13:00 – 14:00	Lunch
14:00 – 15:15	POPs Toxicology Analysis and levels of POPs in human samples in Croatia Levels of POPs in environment in Croatia
15:15 – 15:30	Coffee break
15:30 – 16:30	Experiences in collecting data for UNEP-GEF PTS project – Mediterranean Sea region Experiences in collecting data on PCB Experiences in collecting data on emissions
16:30 – 17:00	Discussion

Wednesday, 27/11/2002

09:00 – 13:00	Study visit and presentations
13:00 – 14:00	Lunch
14:00 - 15:00	Discussion and closing